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# VILLAROSSO

## Residences at DTC West

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### **MEETING MINUTES 2016 Annual Member Meeting**

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The Annual Member Meeting of VillaRosso Residences at DTC West Condominium Association was called to order on Wednesday, December 7, 2016 at 7:00pm by Association President, Charles Kellogg.

Charles asked for a proof of quorum. Association Manager, Rob Williams, reported that a quorum was present with 32 of 65 units represented at the meeting, either in person or by proxy.

Charles then asked for proof of Notice. Rob reported that proper notice had been given: notices were posted in the building and mailed with proxies to all members on November 17, 2016. Additionally, a notice has been featured on the VillaRosso website all year.

Charles next reviewed the 2015 Annual Meeting Minutes with the membership. After a brief discussion, the members present unanimously approved, by a show of hands, the 2015 Annual Meeting Minutes.

The meeting and voting ground rules were then reviewed with those attending the meeting by Charles. Charles asked for a volunteer member to pick three names out of a bowl to select members to count the secret ballots.

Charles then introduced the 2016 Board members and Management Company.

Charles presented an overview of VillaRosso's 2016 activities and accomplishments. He then conducted a PowerPoint presentation of the 2016 financial reports and the 2017 Budget. Charles explained the Board's focus

on both the one year operational budgeting process and the long-term reserve budgeting process.

Charles next held an open forum to answer financial statement and budget questions from the membership.

Charles introduced the five-member volunteer nominees for the 2017 Board of Directors and asked those present if there were any other members interested in serving on the 2017 Board of Directors. There were no additional volunteers. Charles then asked by a show of hands all those who are in favor of approving the budget and electing the slate of officers to the board. The results of the membership vote were:

- The 2017 budget was approved by acclimation.
- The following members were elected by acclimation to serve on the 2017 term of the Board of Directors:
  - Charles Kellogg
  - Carl Sullivan
  - Kathy Sabin
  - Susan K.
  - Susan Wirt

There being no further business, it was motioned by Charles to adjourn the meeting. The motion was seconded and the meeting was unanimously adjourned at 7:45 pm.

Meeting minutes transcribed by Rob Williams, Association Manager  
December 7, 2016.